

Columbia County Development Agency Columbia County, Oregon Adopted Budget

For the Fiscal Year 2022-2023 Beginning July 1, 2022





Table of Contents

Budget Committee Members	1
Budget Message	3
Budget Narrative	5
Budget Detail Report	
Notice of Budget Committee Meeting	
Affidavit of Publication	9
Online Publication	11
Notice of Budget Hearing	
Affidavit of Publication	
Online Publication	
Budget Resolution	15
Form UR-50	
Supplemental Materials	

URA Map	19
Summary of Maximum Indebtedness	20
Future Schedule of Long-Term Liabilities	
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Budget Committee Members

<u>Member</u>	Term Expiration
Henry Heimuller	December 31, 2022
Casey Garrett	December 31, 2024
Margaret Magruder	December 31, 2024
Kathy Engel	December 31, 2022
Paul Langner	December 31, 2023
Dan Garrison	December 31, 2024

DATE:	May 12, 2022
TO:	Columbia County Development Agency Budget Committee
FROM:	Margaret Magruder, Budget Officer
SUBJECT:	FYE 2023 BUDGET MESSAGE

Dear Members of the Columbia County Development Agency, Citizen Members of the Budget Committee, and Citizens of Columbia County:

It is my pleasure, as the Budget Officer for the Columbia County Development Agency ("Agency"), to present in accordance with Oregon Budget Law, our FY 2022-2023 budget for consideration by the Columbia County Development Agency Budget Committee.

The Agency is an urban renewal agency for Columbia County, which has the authority to administer the Port Westward Urban Renewal Plan. The Agency receives property tax increment, which may be used to pay debt incurred by the Agency administrating the Urban Renewal Plan. This is the 19th budget year for this agency.

The Agency substantially underlevied the amount of annual property tax revenue imposed in FYE 2022, resulting in an increase of over \$2.4 million in property tax revenues for affected taxing districts. With a fund balance sufficient to pay off all outstanding indebtedness, and forecast for stable property tax revenue, the Agency finds itself in a position to pursue strategies for paying off the remaining debt, while minimizing the fiscal impacts to affected taxing districts.

The Agency plans to accomplish these results by paying off all outstanding indebtedness in FYE 2023 and terminating the collection of property tax increment revenue in future years. This strategy is contingent upon the Agency negotiating a reimbursement agreement with the Port of Columbia County. A reimbursement agreement is key to protect affected taxing districts from the risk of a costly and unnecessary use of taxing district resources to pay for debt service expenses that would otherwise have been paid for by the private-sector in future years. This approach is discussed in further detail in the Budget Narrative section of this document.

Pursuant to Oregon Budget Law, the Budget Detail Report shows the historical data of actual expenditures and resources for the two preceding years and the adopted budget for the current fiscal year ending June 30, 2022 on the left side of the Description column. My recommendations are listed on the right side under the column entitled "FYE 2023 Proposed." Your action will appear under the column entitled "FYE 2023 Approved," and the final appropriation will appear under the column entitled "FYE 2023 Adopted."

Respectfully submitted,

Margaret Magruder

Margaret Magruder Budget Officer

Budget Narrative

The Columbia County Development Agency is the urban renewal Agency for Columbia County, which has the authority to administer the Port Westward Urban Renewal Plan. The Agency receives property tax increment revenues, which may be used to pay debt incurred by the Agency for infrastructure development of the Port Westward Urban Renewal Area (URA).

FYE 2022 Accomplishments

Underlevy tax increment revenue. The Agency intentionally underlevied property tax increment revenue in FYE 2022. Instead of collecting the maximum amount of tax revenue, estimated to be \$2,565,279, the Agency chose to impose a reduced amount of \$84,498. This reduced the amount of foregone revenues for overlapping taxing districts, resulting in over \$2,480,000 of tax increment revenue that was "shared" with impacted taxing districts.

FYE 2022 Highlights and Significant Changes

Early principal payments for outstanding indebtedness. The Agency has two outstanding debt service obligations related to the water system and rail system improvements. Both loans were provided by the State of Oregon to the Port of Columbia County, with the Agency pledging property tax increment revenue as a possible source of repayment in addition to any revenues received by the Port by users of the infrastructure.

The Agency plans to make early principal payments on both of these loans, sufficient to fully repay both loans in FYE 2023. These early loan payments however, are contingent upon the Agency successfully negotiating a reimbursement agreement with the Port of Columbia County. When these systems were originally financed by the Port, it was with the intention that private users, not the taxing districts or the Agency, repay the debt through user fees. The Agency's role was intended to provide a back-stop source of funds if user fees were insufficient to make annual payments.

Paying off the debt early without a reimbursement agreement in place could result in a costly use of taxing district resources to pay for debt service expenses that would have otherwise been paid for by the private-sector in future years. Thus, the Agency has proposed a reimbursement agreement with the Port of Columbia County. Through such an agreement, any payments from users of the rail infrastructure made after the agreement that would have otherwise been used to pay debt service, would instead be reimbursed to all affected taxing districts. Under this approach, affected taxing districts would benefit regardless of whether or not there are future users of the water system.

Without such a reimbursement agreement in place, the Agency may decide through consultation with affected taxing districts that the most financially responsible course of action is to continue making future debt service payments as scheduled.

Reduced property tax increment revenue through underlevy. If the Agency were to impose the maximum allowed amount of property tax increment in FYE 2023, it would result in additional resources for the Agency beyond what is necessary to cover budgeted expenditures for FYE 2023, including repayment of all outstanding indebtedness. Thus, the Agency plans to reduce the amount of property tax increment imposed in FYE 2023.

Reducing annual property tax collections can be done on an annual basis in coordination with the Office of the County Assessor through a process known as underlevying. While the Agency is forecast to have authority to impose \$2,400,000 of property tax increment revenue in FYE 2023, the Agency plans to only impose \$75,000 of property tax increment revenue. This will reduce the Agency's annual impact on affected taxing districts by \$2,325,000 in FYE 2023.

Termination of property tax increment authority. After paying off all outstanding debt in FYE 2023, the Agency would be in a position to terminate its authority for imposing property tax increment in future years. This would result in an estimated annual increase to affected taxing districts of over \$2 million per year. As noted earlier, this approach for early repayment of outstanding debt is contingent upon successful negotiation of a reimbursement agreement with the Port of Columbia County, in order to secure the best possible financial impact to affected taxing districts.

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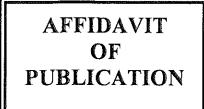
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COUNTY OF COLUMBIA STATE OF OREGON SS.

I, Jeremy Ruark, being first duly sworn, depose and say that I am The Publisher of The Chronicle, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at St. Helens, in the aforesaid county and state; that the

Columbia County Dept of Finance & Taxation **Meeting Notice** CH22-1082

Was published 1 (one) successive and consecutive week(s) in the following issues:

May 4

Jeremy Ruark

Subscribed and sworn before me this

Thday of May 2022

Kelli Nicolo Nichelson

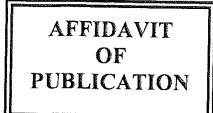


CE OF PUBLIC MEETIN A public meeting of the Budget Committee of Columbia County Development Agency, State of Oregon, to discuss the budget for the fiscal year July 1, 2022 to June 30, 2023, will be held at 230 Strand Street St. Helens, Oregon 97051 in room 310. The meeting will take place on May 12, 2022 at 11:00 a.m. The purpose of the meeting is to receive

CH22-1082

the budget message and to receive comment from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 12, 2022

at (http://www.ccdaoregon. org/documents). Notice: **Budget Committee Meet**ings will be conducted as hybrid sessions. In addition to the in person location listed above, the meetings will also be available on the web as follows: https://meet. goto.com/943843245 United States (Toll Free): 1 877 309 2073 Access Code: 943-843-245



COUNTY OF COLUMBIA STATE OF OREGON SS.

I, Jeremy Ruark, being first duly sworn, depose and say that I am The Publisher of The Chronicle, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at St. Helens, in the aforesaid county and state; that the

Columbia County Dept of Finance & Taxation Meeting Notice CH22-1083

Was published 1 (one) successive and consecutive week(s) in the following issues:

May 4

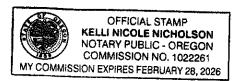
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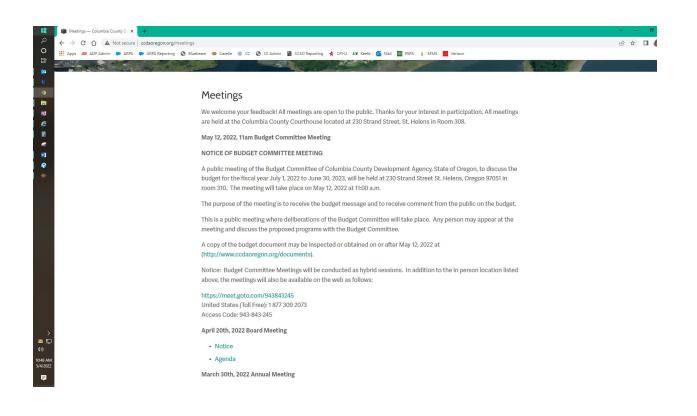
A public meeting of the Budget Committee of Meadowview Service District, Columbia County, State of Oregon, to discuss the budget for the fiscal year July 1, 2022 to June 30, 2023, will be held at 230 Strand Street St. Helens, Oregon 97051 in room 310. The meeting will take place on May 12, 2022 at 10:00 a.m. The purpose of the meeting is to receive

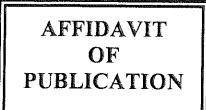
CH22-1083

the budget message and to receive comment from the public on the budget. This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 12, 2022 at (https://

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www.columbiacounty or.gov/ meadowview-lighting-district). Notice: Budget Committee Meetings will be conducted as hybrid sessions. In addition to the in person location listed above, the meetings will also be available on the web as follows: https:// meet.goto.com/831454733 United States (Toll Free): 1 866 899 4679 Access Code: 831-454-733





COUNTY OF COLUMBIA STATE OF OREGON SS.

I, Jeremy Ruark, being first duly sworn, depose and say that I am The Publisher of The Chronicle, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at St. Helens, in the aforesaid county and state; that the

Columbia County Dept Finance & Taxation CCDA UR-1 CH22-1122

Was published 1 **(one)** successive and consecutive week(s) in the following issues:

June 15

Jeremy Ruark

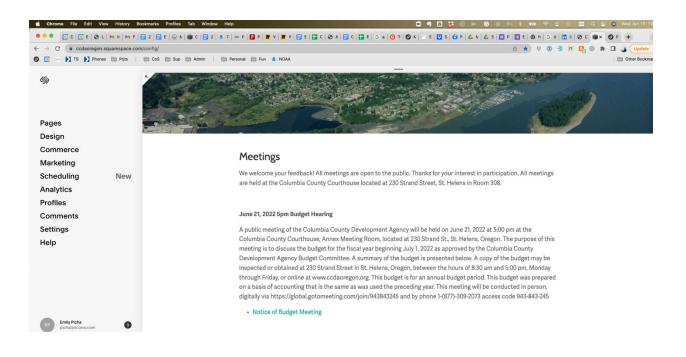
Subscribed and sworn before me this

http://www.uniteday.of June 2022

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	e Columbia County Courthouse. Annex Mer cal year beginning July 1. 2022 as approved a bytear beginning July 1. 2022 as annual 1. a budget is for an annual t eding will be conducted in person, digitally v find it budget in person, digitally v find it budget Anto Adopted Budget App This Year 2021.2022 Next BJ756,754 Next	mex Meeting Room, pproved by the Columbia and at 230 Strand Street i annual budget period ligitally via tyor gov
Telephone: 503-397-7252 FINANCIAL SUMMARY - RESOURCES FINANCIAL SUMMARY - RESOURCES Actual Amount 2020-2021 2020-2021 6,891,403 0 0 0 0 11 Levy 85,761 11 Levy 2,7714,070	Email: Iouise.kalistrom@columbiacou Adopted Budget This Year 2021-2022 8,756,754	tyór.gov
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nterfund Transfers		a de la compansión de la c
Contingencies and the second	569,381	426,888
pecial Payments		
Unappropriated Ending Fund Balance (1972) Provinsi Aborance and a subject of the subject of the subject of the	0	and the state of the second
Total Requirements	9,047,754	8,440,556
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on-Departmental / Non-Prioram		
	0 +C // +O/c	000000000000000000000000000000000000000
Total Requirements	9.047.754	8.440.556



BEFORE THE GOVERNING BODY OF THE COLUMBIA COUNTY DEVELOPMENT AGENCY FOR COLUMBIA COUNTY, OREGON

In the Matter of the Adoption of the) Budget for the Columbia County Development) Agency for Fiscal Year 2022-2023 and) the Schedule of Appropriations)

RESOLUTION NO. 1-2022

THIS MATTER having come before the Board of County Commissioners of Columbia County, Oregon sitting as the governing body of the Columbia County Development Agency on the 29th day of June 2022; and

WHEREAS, the Columbia County Development Agency Budget Committee sitting as budget committee for Columbia County Development Agency approved the budget for the Columbia County Development Agency for fiscal year 2022-2023 on May 12, 2022; and

WHEREAS, the Board of County Commissioners sitting as governing body of the agency has received the budget and made any necessary modifications and the same is now ready for adoption; and

NOW, THEREFORE, IT IS HEREBY RESOLVED that the 2022-2023 budget for the Columbia County Development Agency in the total amount of \$8,440,556 be, and hereby is, adopted; and

IT IS FURTHER RESOLVED the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below for the fiscal year 2022-2023 are hereby appropriated;

SCHEDULE OF APPROVED APPROPRIATIONS

Materials and Services	\$152,500.00
Debt Service	\$7,861,168.00
Contingency	\$ <u>426,888.00</u>

TOTAL APPROPRIATIONS \$8,440,556.00

IT IS FURTHER RESOLVED that the Board of County Commissioners sitting as governing body of the Columbia County Development Agency hereby resolves to certify

Resolution No 1-2022

1 | Page

to the county assessor a request for the Port Westward Urban Renewal Plan Area that \$8,600,000 in increment value be used for the purpose of dividing the taxes under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

IT IS FURTHER RESOLVED that the Budget Officer certify to the County Clerk of Columbia County, Oregon, the budget for the Columbia County Development Agency and shall file with the Clerk's Office a copy of the budget as finally adopted.

DATED at St. Helens, Oregon this 29th day of June, 2022.

COLUMBIA COUNTY DEVELOPMENT AGENCY By: Casev Garrett, Chair B١ garet Magruder, ice-Chair By: Reimuller, Secretary-Treasurer Henry

Approved as to form: By: Office of County Counsel

Resolution No 1-2022

2 | P a g e

Oregon Department of Revenue

2022–2023

• Submit two (2) copies to the county assessor by July 15.

Columbia County Development Agency au		orizes its 2000 - 0	3_ ad valorem tax ind	prement amounts			
(Agency name) by plan area for the tax roll of <u>Columbia County</u>		511263 113 20 <u>22 - 2</u>		siement amounts			
Louise Kallstrom (503) 397-5	25	(County name) 2	7/8/22				
(Contact person) (Telephone num 230 Strand Street St.Helens, OR 97051 (Agency's mailing address)			(Date submitted) 				
Yes, the agency has filed an impairment certificate by May 1 with the	as	sessor (ORS 457.44		,			
Part 1: Option One Plans (Reduced Rate). [ORS 457.435(2)(a)]							
Plan Area Name		Increment Value to Use*	100% from Division of Tax	Special Levy Amount**			
	\$	OR	Yes	/ unodite			
	\$	OR	Yes				
Part 2: Option Three Plans (Standard Rate). [ORS 457.435(2)(c)]							
Plan Area Name		Increment Value to Use***	100% from Division of Tax***	Special Levy Amount****			
	\$	OR					
	\$	OR					
Part 3: Other Standard Rate Plans. [ORS 457.445(2)]							
Plan Area Name		Increment Value to Use*	100% from Division of Tax*				
Port Westward	\$	86000000R		-			
	\$	OR	Yes				
Part 4: Other Reduced Rate Plans. [ORS 457.445(1)]							
Plan Area Name		Increment Value to Use*	100% from Division of Tax*				
	\$	OR		-			
	\$	OR	Yes	-			
Part 5: Permanent Rate Plans. [ORS 457.087]							
Plan Area Name		Increment	100% from				
	\$	Value to Use* OR	Division of Tax*	-			
	÷ \$	OR		-			
Notice to Assessor of Permanent Increase in Frozen Value. Beg	inr	ning tax year 2022-23	permanently increase	e frozen value to:			
Plan Area Name	,		New frozen value				
	\$						
	\$						
*All Plans except Option Three: Enter amount of Increment Value to Us percent of division of tax. Do NOT enter an amount of "Increment Value				" to receive 100			

**If an Option One plan enters a Special Levy Amount, you MUST check "Yes" and NOT enter an amount of "Increment to Use."

*****Option Three plans** enter EITHER an amount of "Increment Value to Use" to raise less than the amount of division of tax stated in the 1998 ordinance under ORS 457.435(2)(c) OR the "Amount from Division of Tax" stated in the ordinance, NOT both.

****If an **Option Three plan** requests both an amount of "Increment Value to Use" that will raise less than the amount of division of tax stated in the 1998 ordinance and a "Special Levy Amount," the "Special Levy Amount" cannot exceed the amount available when the amount from division of tax stated in the ordinance is subtracted from the plan's Maximum Authority.

Columbia County Development Agency



Port Westward Urban Renewal Area

Port Westward Urban Renewal Area Clatskanie City Limits Columbia County Development Agency 0 0.5 1 mi L I:50,000

Data from Columbia County. Map date: 1/25/2017.

Summary of Maximum Indebtedness

The Port Westward Urban Renewal Plan includes a maximum indebtedness of \$34,000,000, which functions as a maximum limit on the cumulative amount of indebtedness that the CCDA can incur over the life of the Port Westward URA. Note that expenditures of revenues other than tax increment (Non-TIF Resources) do not count against the maximum indebtedness limit. The table below shows the amount of indebtedness that has been used through the end of FYE 2021, based on the CCDA's annual financial reports.

Authorized Maximum Indebtedness	\$	34,000,000.00
Formal Indebtedness		
Rail Loan	\$	3,000,000.00
Road Loan	\$	5,894,818.00
Water Loan	\$	8,095,122.00
Subtotal	\$	16,989,940.00
Contract Indebtedness		
Other Expenditures	\$	2,135,163.34
Less Non-TIF Resources	\$	(508,912.85)
	\$	1,626,250.49
Subtotal	Ļ	
Subtotal	Ļ	i
Subtotal Total Indebtedness	\$	18,616,190.49
		18,616,190.49

Summary of Maximum Indebtedness through FYE 2021

Future Schedule of Long-Term Liabilities

Property tax increment revenue from the Port Westward URA has been pledged as a potential source of repayment for two outstanding long-term loans from the State of Oregon to Columbia County and the Port of Columbia County. The future scheduled debt service payments for these loans are shown below.

Summ	1911	7 (11 10 01 13		
FYE		Water	Rail	Total
2023	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2024	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2025	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2026	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2027	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2028	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2029	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2030	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2031	\$	756,954.45	\$ 230,017.86	\$ 986,972.31
2032	\$	756,954.40	\$ 230,017.86	\$ 986,972.26
2033	\$	-	\$ 25,990.47	\$ 25,990.47
Total	\$	7,569,544.45	\$ 2,326,169.07	\$ 9,895,713.52

Summary – All loans

		Р	ort Water Loan	
FYE	Principal		Interest	Total
2023	\$ 464,704.37	\$	292,250.08	\$ 756,954.45
2024	\$ 487,939.59	\$	269,014.86	\$ 756,954.45
2025	\$ 512,336.57	\$	244,617.88	\$ 756,954.45
2026	\$ 537 <i>,</i> 953.40	\$	219,001.05	\$ 756,954.45
2027	\$ 564,851.07	\$	192,103.38	\$ 756,954.45
2028	\$ 593 <i>,</i> 093.62	\$	163,860.83	\$ 756,954.45
2029	\$ 622,748.30	\$	134,206.15	\$ 756,954.45
2030	\$ 653 <i>,</i> 885.72	\$	103,068.73	\$ 756,954.45
2031	\$ 686 <i>,</i> 580.00	\$	70,374.45	\$ 756,954.45
2032	\$ 720,908.95	\$	36,045.45	\$ 756,954.40
2033	\$ -	\$	-	\$ -
Total	\$ 5,845,001.59	\$	1,724,542.86	\$ 7,569,544.45

Port of Columbia County – Water Loan

Port of Columbia County – Rail Loan

	Port Rail Loan											
FYE		Principal		Interest		Total						
2023	\$	130,203.08	\$	99,814.78	\$	230,017.86						
2024	\$	137,741.84	\$	92,276.02	\$	230,017.86						
2025	\$	145,717.09	\$	84,300.77	\$	230,017.86						
2026	\$	154,154.11	\$	75,863.75	\$	230,017.86						
2027	\$	163,079.64	\$	66,938.22	\$	230,017.86						
2028	\$	172,521.95	\$	57,495.91	\$	230,017.86						
2029	\$	182,510.97	\$	47,506.89	\$	230,017.86						
2030	\$	193,078.35	\$	36,939.51	\$	230,017.86						
2031	\$	204,257.59	\$	25,760.27	\$	230,017.86						
2032	\$	216,084.10	\$	13,933.76	\$	230,017.86						
2033	\$	24,567.98	\$	1,422.49	\$	25,990.47						
Total	\$	1,723,916.70	\$	602,252.37	\$	2,326,169.07						